



## THE LEARNERS LAB MENTOR-PARTNER REGISTRATION FORM & SERVICE AGREEMENT

**Congratulations and Welcome to The Learners Lab (TLL) Fiscal Sponsorship Program** as a TLL Mentor-Partner, we are honored to have you as part of our Fiscal Sponsorship Support Team.

**The Learners Lab (TLL)** is a 501(c)(3) public non-profit under the sub charter designation for entities engaged in job training, professional development, and other activities directed to individuals. As a charitable non-profit training center, part of our work includes helping young, new, and future tax exempts navigate the pre-startup thru startup phase. Our goal is to assist in developing operational, procedural, and provide technical and other assistance the way it's needed for the organization move into tax exempt status. As such, the program components are totally unique and customized to each individual sponsorship awardee. TLL does serve as a Model C Fiscal Sponsor, holding responsibility for grants and financial donation. We do not however, manage non-financial assets.

The minimum term of Fiscal Sponsorship with **The Learners Lab** is six (6) months, maximum program length is 2-years. Mentor-Partners will be expected to serve at least the minimum (6) months, and beyond that is based upon the needs of the *Awardee* balanced against your business needs and availability as a volunteer Mentor.

**TLL Mentor-Partnership** renewals are encouraged, not mandatory.

### REGISTRATION PROCESS

There is no registration fee for Mentor-Partners, you simply register yourself as an individual or on behalf of an organization, provide contact info, and list the supports and or services you would like to deliver. There are terms and disclaimers to affirm and service delivery options for your selection.

### REGISTRATION DATA

**Full Name:** \_\_\_\_\_ **(Title)** \_\_\_\_\_

**Your Firm:** \_\_\_\_\_

**Military:** (Y/N)      **Telephone:** (\_\_\_\_\_) \_\_\_\_\_      **Fax:** (\_\_\_\_\_) \_\_\_\_\_

**Email(s):** \_\_\_\_\_

**Which of the following are contributions you are able to offer? Check all that apply:**

- a. Organizational Chart, Governance and Overall Business Unit Development [  ]
- b. HR Department and Infrastructure Development [  ]
- c. Finance Department and Infrastructure Development [  ]
- d. Financial Management, Grant Administration and Project Accounting
- e. Technology Department and Infrastructure Development [  ]
- f. Programmatic Development [  ]
- g. Industry/Service Specific Policy Development [  ]
- h. Other type of assistance not mentioned [  ]

**What other commitments, products or services are you willing to offer.**

\_\_\_\_\_  
\_\_\_\_\_



**REGISTRATION DISCLAIMER & TERMS**

**Mentor-Partners are expected to donate goods and services they plan to contribute OR significantly reduce the cost of what cannot be contributed pro bono.** By initialing this statement, you are indicating your willingness to donate AND significantly reduce the cost of the goods AND services you and/or your firm will contribute to the organization(s) you shall mentor.

\_\_\_\_\_ **Please Initial to Acknowledge Renewal Commitment Disclaimer**

While such commitments are neither endorsed nor forbidden, **The Learners Lab (TLL)** does not offer or solicit Grants or Donations on behalf of any party, and will not mediate a grant/donation discussion or arrangements period. This program does NOT include the direct receipt of grants or any direct/indirect funding of any kind from **The Learners Lab (TLL)** or **Mentor-Partner** to any *Fiscal Sponsorship Awardee* or other party, and does not imply such.

\_\_\_\_\_ **Please Initial to Acknowledge No-Direct Funding and No Refund Disclaimer**

The *Fiscal Sponsorship Program Sub-Committee* of **TLLs' Advisory Council (TLLAC)** meets periodically throughout the year and monitors programmatic participation as well as the activities of all involved parties. **TLL** reserves the right to adjust programmatic components including requirements, timelines, and assign admin fees based upon its costs, available resources, the needs of **Mentor-Partner**, or other factors, and will work to minimize any adverse impact to both the **Mentor-Partner** supporting *Awardees* and to *Awardees* as they work to complete their program.

\_\_\_\_\_ **Please Initial to Acknowledge Programmatic Status Disclaimer**

**Mentor-Partner** are open to mentor more than one *Fiscal Sponsorship Awardee*, are not obligated to mentor more than one awardee, but must complete all minimum 6-month mentorship prior to ending any mentor relationship or serving as a **Mentor-Partner**. **Mentor-Partnership** terms are based upon selection acceptance when Awards are presented, and shall commence based upon the needs and requirements of the *Awardee*, once the **Mentor** has acknowledged in writing their interest in and availability to serve as **Mentor-Partner** to a **TLL Fiscal Sponsorship Awardee**.

\_\_\_\_\_ **Please Initial to Acknowledge Renewal Commitment Disclaimer**

**AFFIRMATION**

By submitting this Registration along, you are affirming your willingness and commitment to serve as a **Mentor-Partner** to **TLL's Fiscal Sponsorship Awardee**, that you approved of the terms presented to you, affirm the information you have represented as Professional qualifies you to serve as a Mentor to **TLLs' Applicant/Awardees**, and that you further agree to the processes, and conditions set forth in the Registration and Service Agreement.

You are also confirming that you have granted **TLL** permission to share knowledge of service (including your company and or your direct name (but not contact info) on our website, in social media, with outside media and with the general public for the purposes of promoting your effort and supporting our awardee organization in achieve the goals outlined in their application and or program registration materials, and that you may elect to promote your Mentorship on at least one of the above mediums for the duration of that **Mentor** relationship.

**MENTOR-PARTNER SIGNATURE**

(Sign name, fill in representation info in below, the Scan and email back with Signature to Complete Registration)

\_\_\_\_\_/\_\_\_\_\_  
**Mentor-Partner Full Name** **Date**  
**Title**  
**Organization**

